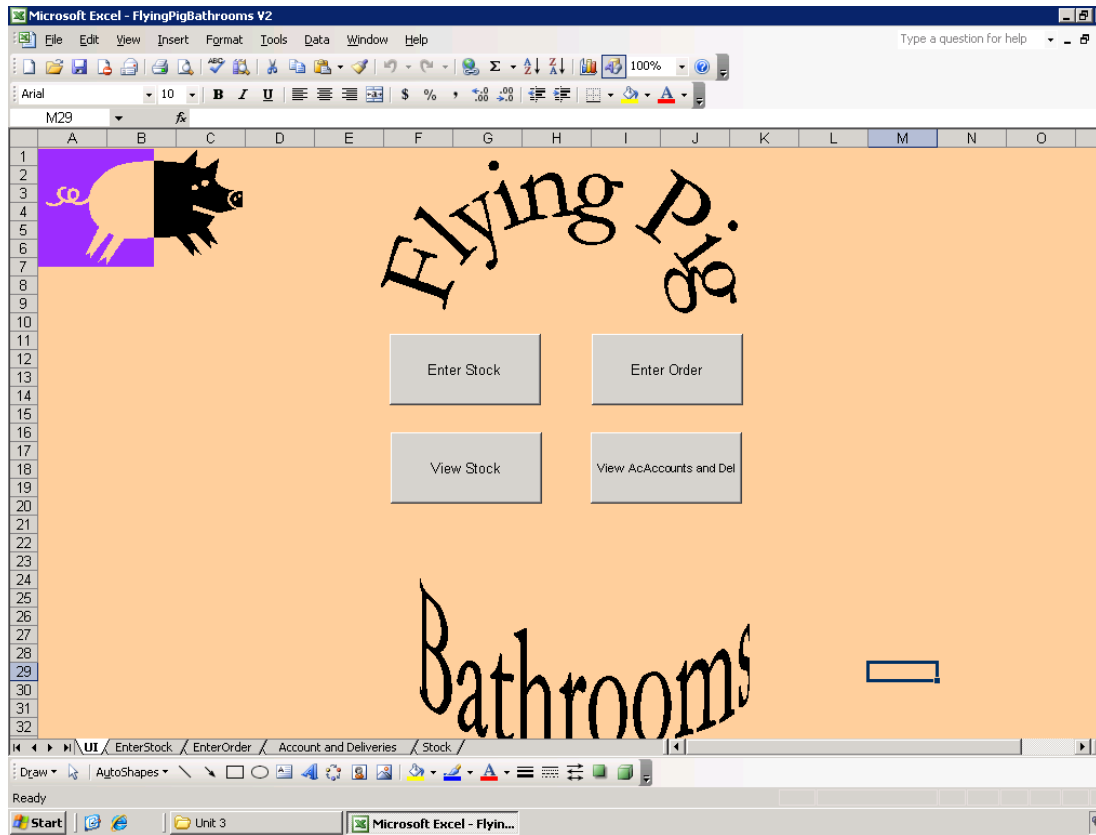


Spreadsheet evidence for ICT Unit 1 **New ICT As level specification 2008**

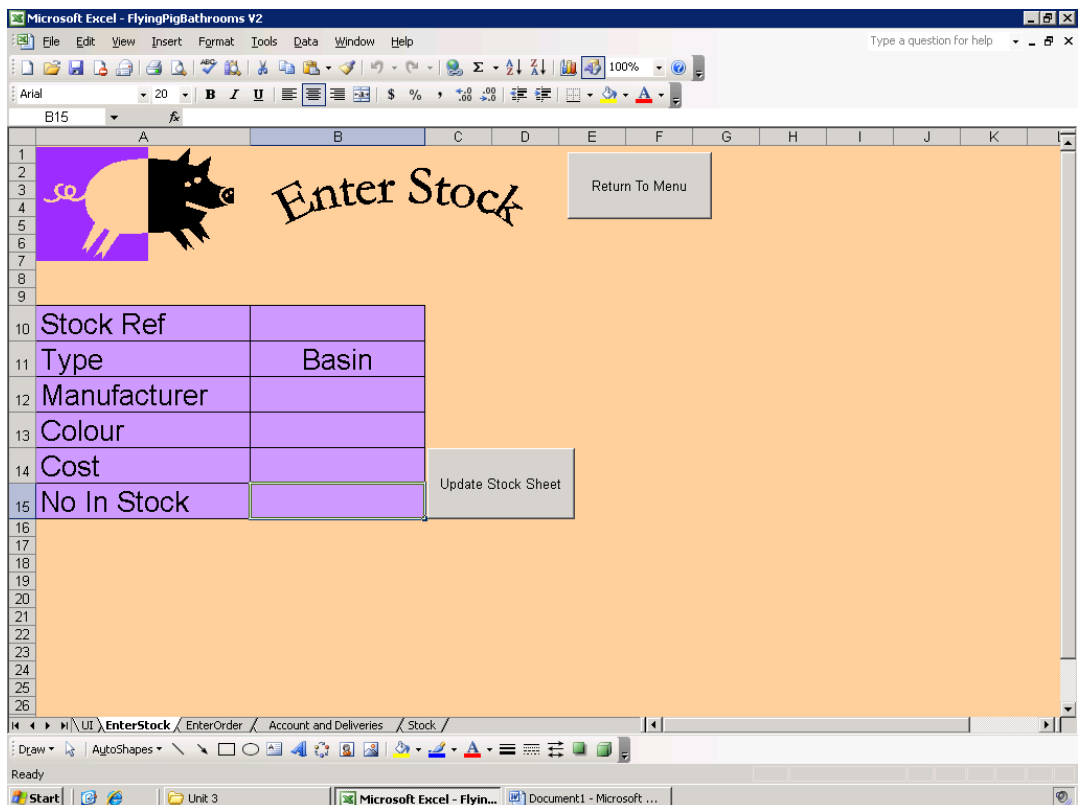
- **Spreadsheet evidence should be restricted to printouts or screenshots in both ordinary and formula view with no annotation other than the headings. The centre is responsible for ensuring that the candidate has not annotated the printouts.**
- **It is up to the candidate to ensure that all features and formulas are readable and visible to the examiner.**
- **The printouts should be placed in the folder provided by the WJEC.**
- **This folder should be given to the examinations officer who will give it back to the pupils at the beginning of the exam.**
- **The folder containing the spreadsheet printouts must be attached to the candidates answer book and sent with the candidates exam paper.**

The following is an example of what the portfolio might look like.
Thanks to Wales High School for the use of this spreadsheet

User interface



Sheets in data view

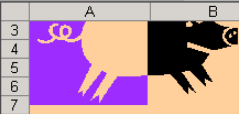


ICT Unit 1 Spreadsheet

Microsoft Excel - FlyingPigBathrooms V2

File Edit View Insert Format Tools Data Window Help

Formula Bar: =IF(B13="Trade",0.2*H28,IF(B13="Regular",0.1*H28,IF(B13="Builder",0.05*H28,0)))



Flying Pig Bathrooms

Print Order

Order Number: 1234
 Date of Order: 9/12/2007
 VAT Rate: 17.5
 Discount Rate: Builder

Customer Name: Mrs G Hemming
 Address 1: 19 West Bank Drive
 Address 2: South Anston
 Address 3: Sheffield
 PC: S25 5HT


Stock Ref	Description	Cost Per Unit	Units Required	Subtotal Inc VAT
1234	Dolphin Basin White	£45.99	1	£54.04
1200	Stalrad Doulton Basin Ped Blue	£67.00	1	£78.73
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
1001		£0.00	0	£0.00
Total Ex Del				£132.76
Del Reqd				<input checked="" type="checkbox"/>
Cost Delivery				£50.00
Total Inc Del				£182.76
Discount				£9.14
Amount Owing				£173.63

Date Required: 9/15/2007

Microsoft Excel - FlyingPigBathrooms V2

File Edit View Insert Format Tools Data Window Help

Formula Bar: No



Accounts

Order Number	Amount Owing	Customer Name	Date Required	Delivery Reqd	Paid
1234	£173.63	Mrs G Hemming	9/15/2007	TRUE	Yes
1675	£234.99	Mr T Booth	10/19/2007	FALSE	No
1788	£569.76	Mrs J Evans	8/14/2007	TRUE	Yes
1244	£221.50	Mrs G Hemming	8/19/2007	TRUE	No
3456	£456.70	Mr T Booth	11/15/2007	FALSE	Yes
3425	£564.60	Mrs G Hemming	9/15/2007	FALSE	No
6665	£231.50	Mr T Booth	10/19/2007	TRUE	Yes
5454	£123.50	Mrs J Evans	8/14/2007	TRUE	No
					No
					No
					No
					No
					No
					No
					No
					No
					No
					No
					No
					No

Yes
No

Sheets in formula view

Microsoft Excel - FlyingPigBathrooms V2

File Edit View Insert Format Tools Data Window Help

Type a question for help

Arial 10 B I U

H29 =IF(B13="Trade",0.2*H28,IF(B13="Regular",0.1*H28,IF(B13="Builder",0.05*H28,0)))

4					
5					
6					
7					
8					
9					
10	Order Number	1234			
11	Date of Order	39337			
12	VAT Rate	17.5			
13	Discount Rate	Builder			
14					
15	Stock Ref	Description		Cost Per Unit	Units Required
16	1234	=VLOOKUP(A16,Stock,3)	=VLOOKUP(A16,Stock,2)	=VLOOKUP(A16,Stock,4)	=VLOOKUP(A16,Stock,5)
17	1200	=VLOOKUP(A17,Stock,3)	=VLOOKUP(A17,Stock,2)	=VLOOKUP(A17,Stock,4)	=VLOOKUP(A17,Stock,5)
18	1001	=VLOOKUP(A18,Stock,3)	=VLOOKUP(A18,Stock,2)	=VLOOKUP(A18,Stock,4)	=VLOOKUP(A18,Stock,5)
19	1001	=VLOOKUP(A19,Stock,3)	=VLOOKUP(A19,Stock,2)	=VLOOKUP(A19,Stock,4)	=VLOOKUP(A19,Stock,5)
20	1001	=VLOOKUP(A20,Stock,3)	=VLOOKUP(A20,Stock,2)	=VLOOKUP(A20,Stock,4)	=VLOOKUP(A20,Stock,5)
21	1001	=VLOOKUP(A21,Stock,3)	=VLOOKUP(A21,Stock,2)	=VLOOKUP(A21,Stock,4)	=VLOOKUP(A21,Stock,5)
22	1001	=VLOOKUP(A22,Stock,3)	=VLOOKUP(A22,Stock,2)	=VLOOKUP(A22,Stock,4)	=VLOOKUP(A22,Stock,5)
23	1001	=VLOOKUP(A23,Stock,3)	=VLOOKUP(A23,Stock,2)	=VLOOKUP(A23,Stock,4)	=VLOOKUP(A23,Stock,5)
24	1001	=VLOOKUP(A24,Stock,3)	=VLOOKUP(A24,Stock,2)	=VLOOKUP(A24,Stock,4)	=VLOOKUP(A24,Stock,5)
25					
26					
27					
28					
29					
30	Date Required	39340			

Microsoft Excel - FlyingPigBathrooms V2

File Edit View Insert Format Tools Data Window Help

Type a question for help

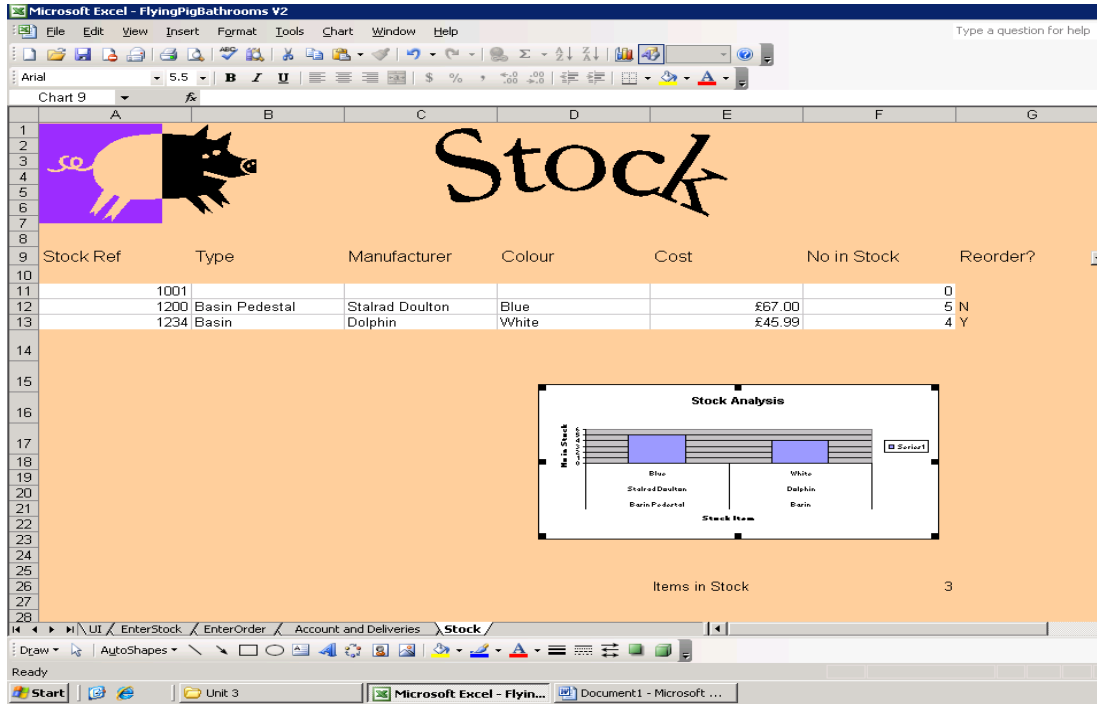
Arial 10 B I U

H29 =IF(B13="Trade",0.2*H28,IF(B13="Regular",0.1*H28,IF(B13="Builder",0.05*H28,0)))

6					
7					
8					
9					
10					
11					
12					
13					
14					
15	Cost Per Unit	Units Required		Subtotal Inc VAT	
16	=VLOOKUP(A16,Stock,5)		1	=(1+\$B\$12/100)*E16*G16	
17	=VLOOKUP(A17,Stock,5)		1	=(1+\$B\$12/100)*E17*G17	
18	=VLOOKUP(A18,Stock,5)		0	=(1+\$B\$12/100)*E18*G18	
19	=VLOOKUP(A19,Stock,5)		0	=(1+\$B\$12/100)*E19*G19	
20	=VLOOKUP(A20,Stock,5)		0	=(1+\$B\$12/100)*E20*G20	
21	=VLOOKUP(A21,Stock,5)		0	=(1+\$B\$12/100)*E21*G21	
22	=VLOOKUP(A22,Stock,5)		0	=(1+\$B\$12/100)*E22*G22	
23	=VLOOKUP(A23,Stock,5)		0	=(1+\$B\$12/100)*E23*G23	
24	=VLOOKUP(A24,Stock,5)		0	=(1+\$B\$12/100)*E24*G24	
25			Total Ex Del	=SUM(H16:H24)	
26			Del Reqd	<input checked="" type="checkbox"/>	
27			Cost Delivery	=IF(H26=TRUE,50,0)	
28			Total Inc Del	=H25+H27	
29			Discount	=IF(B13="Trade",0.2*H28,IF(B13="Regular",0.1*H28,IF(B13="Builder",0.05*H28,0)))	
30			Amount Owing	=H28-H29	

Customer Name Mrs G Hemmin
 Address 1 19 West Bank I
 Address 2 South Anston
 Address 3 Sheffield
 PC S25 5HT

Graphs



Sorting evidence

- Before sort

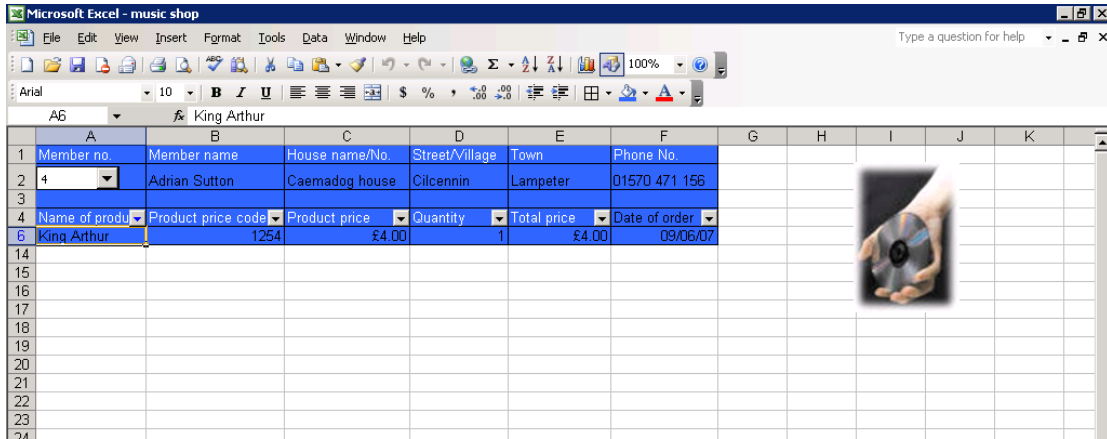
	A	B	C	D	E	F
1	Member no.	Member name	House name/No.	Street/Village	Town	Phone No.
2	4	Adrian Sutton	Caemadog house	Cilcennin	Lampeter	01570 471 156
3						
4	Name of product	Product price code	Product price	Quantity	Total price	Date of order
5	Pirates	6745	£5.00	2	£10.00	10/04/07
6	King Arthur	1254	£4.00	1	£4.00	09/06/07
7	Shrek	5643	£6.00	2	£12.00	03/11/07
8	Legally Blonde	2000	£5.00	4	£20.00	09/12/07
9	Braveheart	1099	£3.00	1	£3.00	11/12/07
10				Subtotal	£49.00	
11				Delivery charge		
12				VAT	£8.58	
13				Total	£57.58	

- After sort

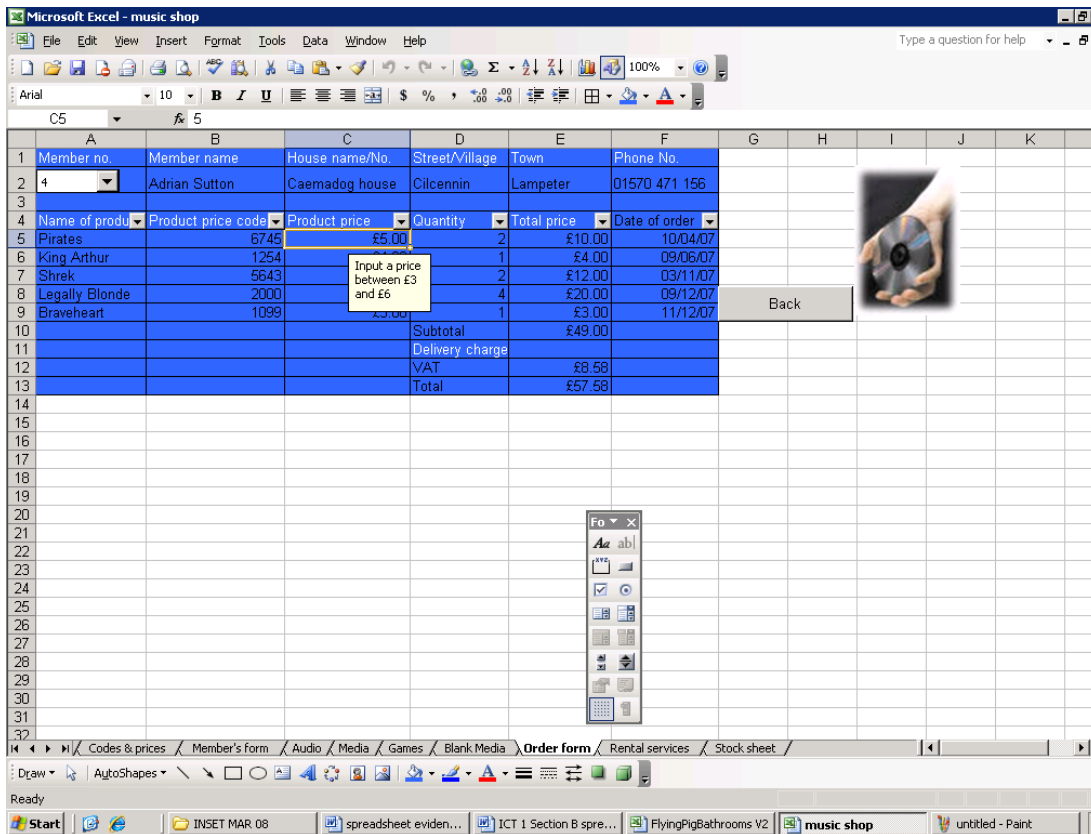
	A	B	C	D	E	F
1	Member no.	Member name	House name/No.	Street/Village	Town	Phone No.
2	4	Adrian Sutton	Caemadog house	Cilcennin	Lampeter	01570 471 156
3						
4	Name of product	Product price code	Product price	Quantity	Total price	Date of order
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9	Pirates	6745	£5.00	2	£10.00	10/04/07
10				Subtotal	£49.00	
11				Delivery charge		
12				VAT	£8.58	
13				Total	£57.58	

ICT Unit 1 Spreadsheet

Search



Validation



*NB Construction of validation techniques would also be permissible.
Remember validation is not a spinner or list box as these are recorded as a feature*